

# Optimist Club of Vine Grove, Inc

## Youth Grant Application Form

**Purpose:** The purpose of this grant is to allow individual youths representing Vine Grove in an Educational or Sporting event to submit a request for funding assistance from the Vine Grove Optimist Club. A youth is defined as an individual 17 years and younger. The Vine Grove Optimist Club is committed to bringing out the best in kids. Through this grant, the Vine Grove Optimist Club is able to enrich the community, assist individuals, as well as build positive relationships.

### **Eligibility:**

1. Individual youths requesting funds must be participating in a sporting or educational event, contest or competition that is sanctioned by a recognized local organization (i.e., local school/church, sports league, etc.) Individuals requesting funds must be residents of Vine Grove or live in a town where an active member of the Vine Grove Optimist Club resides.

### **Individuals seeking grant funds from the Vine Grove Optimist Club must:**

1. Be willing to certify and document financial figures.
2. Be willing to expend all monies for approved purposes. If applicant is unable to use funds for approved purposes, funds or the remaining portion of funds must be returned to the Vine Grove Optimist Club.
3. Be willing to report on achievements and/or goals accomplished with the acquisition of funds to the Board of Directors of the Vine Grove Optimist Club.
4. Be willing to acknowledge the support of the Vine Grove Optimist Club where appropriate.
5. Provide proof of purchase receipts, invoice statements, etc. related to the expenditure of grant funds upon completion of program, project or activity.

### **Fiscal Limits:**

1. The maximum amount for any individual fund grants within a fiscal year will be \$200 for an individual.
2. Any application that exceeds this annual amount limit must show justification of extraordinary need and be highly meritorious in order to be considered by the Board of Directors.
3. No Financial assistance may be provided if proposals are either not in conformance with this policy or with the application procedure.
4. An allotted total is granted to the Youth Grant Fund at the beginning of each fiscal year, starting October 1. Total annual funding may vary. Monies are dispersed on a first-come-first-serve basis, until the fund is depleted for that fiscal year.

**NOTE: Funding will not be given for capital expenses.**

Mail applications to: Vine Grove Optimist Club, Youth Grant Fund, 127 West Main St, Vine Grove, KY 40175

### **PART 1 - Individual Information**

Name: \_\_\_\_\_

Address, city, state, zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Telephone (day): \_\_\_\_\_ Telephone (evening): \_\_\_\_\_

**PART 2 - Event/Program Information**

Amount you are requesting \$ \_\_\_\_\_

How will you use the funds requested from the Optimist Club of Vine Grove? (5 sentences or fewer):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Timeframe in which the funds will be used: From \_\_\_\_\_ To \_\_\_\_\_

The event/program is sanctioned by: \_\_\_\_\_

List other private and public funding sources for this particular request.

Funding sources to date	Amount	Date received
_____	_____	_____
_____	_____	_____
_____	_____	_____

Funding sources pending	Amount	Date anticipated
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Assurances**

The applicant hereby proposes to provide the event/program in accordance with the Youth Grant Fund of the Vine Grove Optimist Club as stated in this application. If this application is approved for funding assistance, it is agreed that the relevant Federal, State and Local regulations, and other assurances as required by the Vine Grove Optimist Club will be adhered to. Furthermore, as applicant or parent/guardian of applicant, the applicant is fully capable of fulfilling its obligation under this proposal as stated herein.

This application and the information contained herein are true and correct and complete, to the best of my knowledge.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian (If under 18 yrs) \_\_\_\_\_ Relationship: \_\_\_\_\_